

U.S. Government Purchasing Activities



**General Services Administration
Office of Enterprise Development, Southeast Sunbelt Region
401 West Peachtree Street, NW. Rm. 2802
Atlanta, GA 30308-2550
404 331-5103**

TABLE OF CONTENTS

GENERAL SERVICES ADMINISTRATION	2-3
LISTING OF OFFICES OF ENTERPRISE DEVELOPMENT	4
GSA PROPERTY MANAGEMENT DIVISION/CUSTOMER SERVICE CENTERS	5
SURF'S UP ON THE GOVER'NET	6
PROCUREMENT PREFERENCE PROGRAMS	7
WHAT IS A SMALL BUSINESS?	8
REGIONAL LIST OF SBA OFFICES	9
SBA MINORITY ENTERPRISE DEVELOPMENT OFFICES	9
SBA'S BUSINESS INFORMATION CENTERS	10
SBA'S PROCUREMENT CENTER REPRESENTATIVES	10
MINORITY BUSINESS DEVELOPMENT CENTERS	11
DOING BUSINESS WITH THE DEPARTMENT OF DEFENSE	12
MILITARY EXCHANGE SERVICE (BASE PX'S)	12
MILITARY BASES	13-17
DEFENSE LOGISTICS AGENCY	17
MILITARY SPECIFICATIONS	17
DEPARTMENT OF VETERANS AFFAIRS	18-19
FEDERAL PROCUREMENT OFFICES	20-22
ELECTRONIC POSTING SYSTEM (EPS)	23
HOW TO WIN A GSA FSS CONTRACT	24
U.S. GENERAL STORE	25-26

GENERAL SERVICES ADMINISTRATION

GSA contracts for a large volume of commodities and services including:

1. A wide variety of standard commercial "off-the-shelf" supplies and equipment, such as:
 - office supplies, furniture and equipment
 - household furniture and furnishings
 - hardware and hand tools
 - motor vehicles and motor vehicles parts
 - janitorial supplies
 - paints, brushes, adhesives
 - refrigerators, air conditioners and water coolers
2. Design, construction, repair and alteration and maintenance of government-owned buildings and U.S. Courthouses.
3. Appraisal, leasing and disposal of real property.
4. Sale of Government-owned surplus personal and real property.
5. Acquisition and sale of strategic and critical stockpile materials.
6. Services such as guard, custodial, trash removal, window washing, furniture rehabilitation and maintenance and repair of vehicles and office machines.
7. Lease and purchase of ADP and telecommunications equipment, related supplies and services.

WHERE TO START AND WHERE TO GET ASSISTANCE

The Office of Enterprise Development (OED) should be one of your first points of contact if you are interested in doing business with the Federal Government.

U.S. General Services Administration
Office of Enterprise Development (4AE)
401 West Peachtree Street, NW, Room 2802
Atlanta, Georgia 30308
404-331-5103

Contacts: Mildred W. Quinley, Acting Director
Patricia Geisinger, Small Business Technical Advisor
Rebecca Vanover, Business Development Specialist

Each OED office is staffed with trained business specialists who can provide information, assistance and marketing advice concerning:

Current bidding opportunities at GSA
Electronic Posting System (EPS)
The Commerce Business Daily on-line
General business counseling services
Information regarding various government contracting and procurement preference programs

GSA has a web site where it publishes its **Forecast of GSA Contracting Opportunities** and its **GSA Subcontracting Directory**. The Forecast is a listing of GSA's projected requirements for the next several years. If you identify a procurement that interests you, feel free to contact the contracting officer listed in the procurement description to obtain additional information. The Subcontracting Directory lists GSA prime contractors for those businesses seeking subcontracting opportunities. You must contact the listed companies directly to market your firm's capabilities. We recommend you visit our web site at <http://www.gsa.gov/oed> and click on "Publications" to obtain these two publications.

When GSA has a firm requirement for products and services, it is generally advertised in the U.S. Department of Commerce publication, the **Commerce Business Daily** (CBD). This publication is the key information source for businesses interested in contracting opportunities with the Federal Government. All Government agencies advertise their requirements in the CBD. The CBD lists what products and services the Government is buying, due dates for bids, and other pertinent information. The CBD is available free-of-charge on line at <http://www.govcon.com>.

You may also wish to register with **GSA's Electronic Posting System** (EPS). The EPS is an internet-based system that interfaces with the Commerce Business Daily's CBDNet. The EPS also provides vendor access to GSA business opportunities and allows them to register to receive e-mail notification of opportunities in their areas of interest. The EPS manual provides detailed instructions for using the system. The manual is available at <http://eps.arnet.gov/handbook/>. We recommend that you complete the online **Registration Notification** form.

The Small Business Administration (SBA) has a vendor database, the **PRO-Net system**, that is nationwide in scope. PRO-Net is an internet-based contractor registration program that provides access to the CBD, Federal agency home pages, and the sources of procurement opportunities. Through this system, registered firms can update and maintain their own profiles, link their home pages to their profiles, and receive and ask questions about procurement opportunities. To register and/or learn about PRO-Net, view SBA's home page at <http://www.sba.gov>.

GSA's **Office of Enterprise Development** (OED) has established a national database of vendors that market GSA for business. When contracting opportunities arise, the database will make vendor information readily available for GSA procurement personnel to identify potential bidders. If you are interested in being included in this database, please fill out the enclosed profile sheet and return it to: General Services Administration, Office of Enterprise Development (E), 1800 F Street, NW, Room 6029, Washington, DC 20405, or fax to (202)208-5938.

For the address and phone number of the Office of Enterprise Development nearest you, please see the listing below:

REGION	TELEPHONE	MAILING ADDRESS	SERVICE AREA
1-NEW ENGLAND	617-565-8100 FAX 617-565-8101	GSA Office of Enterprise Development (1AB) 10 Causeway Street, Room 901 Boston, MA 02222	Connecticut Maine Massachusetts New Hampshire Rhode Island Vermont
2-NORTHEAST and CARRIBEAN	212-264-1234 FAX 212-264-2760	GSA Office of Enterprise Development (2AR) 26 Federal Plaza, Room 18-130 New York, NY 10278	New Jersey New York Puerto Rico Virgin Island
NATIONAL CAPITOL	202-708-5804 FAX 202-205-2872	GSA Office of Enterprise Development (WCAB) 7 th & D Streets, SW, Room 1050 Washington, DC 20407	National Capital Area
3-MID ATLANTIC	215-656-5525 FAX 215-656-5590	GSA Office of Enterprise Development (3ADS) Wannamaker Building 100 Penn Square East, Room 829 Philadelphia, PA 19107	Delaware Maryland Pennsylvania Virginia West Virginia
4-SOUTHEAST SUNBELT	404-331-5103 FAX 404-331-1813	GSA Office of Enterprise Development (4AE) 401 W. Peachtree Street Room 2802 Atlanta, GA 30365-2550	Alabama Florida Georgia Kentucky Mississippi North Carolina South Carolina Tennessee
5-GREAT LAKES	312-353-5383 FAX 312-886-9893	GSA Office of Enterprise Development (5ADC) 230 South Dearborn Street Room 3718 Chicago, IL 60604	Illinois Indiana Michigan Minnesota Ohio Wisconsin
6-THE HEARTLAND	816-926-7203 FAX 816-823-1167	GSA Office of Enterprise Development (6ADB) 1500 E.Bannister Road, Room 1161 Kansas City, MO 64131	Iowa Kansas Missouri Nebraska
7-GREATER SOUTHWEST	817-978-3284 FAX 817-978-0440	GSA Office of Enterprise Development (7CPP) 819 Taylor Street Room 1E13A Fort Worth, TX 76102	Arkansas Louisiana New Mexico Oklahoma Texas
8-ROCKY MOUNTAIN	303-236-7408 FAX 303-236-7403	GSA Office of Enterprise Development (8PB-B) Denver Federal Center Building 41, Room 240, P. O. Box 25006 Denver, CO 80225-0006	Colorado Montana North Dakota South Dakota Utah Wyoming
9-PACIFIC RIM	415-522-2700 FAX 415-522-2705	GSA Office of Enterprise Development (9ADB) 450 Golden Gate Ave., Room 5-6514 San Francisco, CA 94102-3400	Hawaii No. California Nevada (except Clark County)
	213-894-3210 FAX 213-894-3473	GSA Office of Enterprise Development (9ADB-L) 300 N. Los Angeles Street, Room 3108 Los Angeles, CA 90012-2000	Arizona Clark Co. NV So. California
10-NORTHWEST ARTIC	253-931-7956 FAX 253-804-4887	GSA Office of Enterprise Development, (10AB) 400 15 th Street, SW, Room 1004 Auburn, WA 98001	Alaska Idaho Oregon Washington

GSA PROPERTY MANAGEMENT DIVISION
PROPERTY MANAGEMENT CENTERS (PMC)

GSA Property Management Centers have with the following capabilities: procurement, engineering, information technology, inventory management and financial management for federal buildings and U.S. Courthouses.

Atlanta PMC (4PMA)
75 Spring St., Box 54
Atlanta, GA 30303-3308
404-331-6479

Birmingham PMC (4PMB)
950 22nd St., N., Suite 600
Birmingham, AL 35203
205-731-0135, x14

Ft. Lauderdale PMC (4PMT)
7771 Oakland Park Blvd, Suite 121
Sunrise, FL 33351-6751
954-356-7681

Charlotte PMC (4PMC)
521 E. Morehead St., Suite 430
Charlotte, NC 28202-2611
404-341-5407

CUSTOMER SERVICE CENTERS (CSC)

GSA Customer Service Centers are the principal contacts in the day-to-day activities of the tenant agencies of federal buildings and U.S. Courthouses.

Atlanta CSC (4PMA-GA)
75 Spring St., Room 308
Atlanta, GA 30303-3308
404-562-0051

Louisville CSC (4PMN-KL)
600 Dr. MLK, Jr. Pl., Room 277
Louisville, KY 40202-2239
502-582-6436

Savannah CSC (4PMA-GS)
124 Barnard St., Room B-114
Savannah, GA 31401-3648
912-652-4208

Jackson CSC (4PMB-MJ)
100 W. Capitol Street, Suite 326
Jackson, MS 39269-1602
601-965-4449

Birmingham CSC (4PMB-AB)
1800 5th Ave., North, Room 428
Birmingham, AL 35203-2182
205-731-1755, x16

Asheville CSC (4PMC-NA)
151 Patton Ave., Room 268
Asheville, NC 28801-5004
704-271-4691

Mobile CSC (4PMB-AM)
2866 Dauphin St., Bldg. 3, Suite Q
Mobile, AL 36606-2492
334-441-5361

Raleigh CSC (4PMC-NR)
310 New Bern Ave., Room 174
Raleigh, NC 27601-1418
919-856-4680

Ft. Lauderdale CSC (4PMT-FF)
299 E. Broward Blvd, Suite 107
Ft. Lauderdale, FL 33301-1865
954-356-7451

Columbia CSC (4PMC-SC)
1835 Assembly St., Room 909
Columbia, SC 29201-2448
803-765-5581

Jacksonville CSC (4PMT-FJ)
400 West Bay St., Room 222
Jacksonville, FL 32202-4410
904-232-2791

Memphis CSC (4PMN-TM)
167 N. Main St., Room 414
Memphis, TN 38103-1813
901-544-3675

Miami CSC (4PMT-FM)
51 SW 1st Ave., Room 423
Miami, FL 33130-1680
305-536-5751

Nashville CSC (4PMN-TN)
801 Broadway, Room 145
Nashville, TN 37203
615-736-5221

Tampa CSC (4PMT-FT)
501 E. Polk St., Room 600
Tampa, FL 33602-3945
813-228-2351

SURF'S UP ON THE GOVER'NET

Federal Government contractors now have a new means to keep up with all the changes that is occurring at Federal agencies: the Internet or as it is commonly called, the Information Superhighway. The following is a list of addresses that have been compiled from numerous sources.

GSA ELECTRONIC POSTING SYSTEM	http://www.eps.gov/
GSA HOME PAGE	http://www.gsa.gov
DIRECTORY OF GSA INFORMATION	http://www.gsa.gov/staff/pa/gsadirec.htm
INFORMATION TECHNOLOGY (IT) ACQUISITION CENTER	http://www.pub.fss.gsa.gov/it
FORECAST OF GSA CONTRACTING OPPORTUNITIES	http://www.gsa.gov/oed
GSA SUBCONTRACTING DIRECTORY	http://www.gsa.gov/oed
GSA REGION 4 SURPLUS PROPERTY SALES	http://r4.gsa.gov/fssprop.htm
SMALL BUSINESS ADMINISTRATION	http://www.sba.gov
COMMERCE BUSINESS DAILY (CBD)	http://www.govcon.com
ELECTRONIC COMMERCE RESOURCE CENTER (ECRC)	http://www.ecrc.gmu.edu
GOVERNMENT CONTRACTING RESOURCE CENTER	http://www.govcon.com
ACQUISITION REFORM NETWORK	http://www.arnet.gov/
INDEX OF GOVERNMENT INFORMATION	http://www.fedworld.gov/
VETERANS ADMINISTRATION	http://www.va.gov
FEDERAL BUREAU OF PRISONS-UNICOR	http://www.unicor.gov
U.S. GOVERNMENT ONLINE DIRECTORIES	http://www.usgold.gov/
PROCUREMENT TECHNICAL ASSISTANCE CENTERS	http://www.rcacwv.com/ptac.htm
AIR FORCE CONTRACTING	http://www.safaq.hq.af.mil/contracting/biz_opty.html
ARMY CONTRACTING	http://www.army-acquisition.net
CODE OF FEDERAL REGULATIONS	http://www.access.gpo.gov/nara/cfr
CONSUMER INFORMATION CENTER	http://www.pueblo.gsa.gov
FEDERAL CONTRACTS ONLINE	http://www.interfed.com/
FEDERAL MARKETPLACE-PROCUREMENT RESOURCE GATEWAY	http://www.fedmarket.com
NASA	http://procurement.nasa.gov
NAVY	http://www.neco.navy.mil
GSA VENDOR PROFILE REGISTRATION	http://www.gsa.gov/oed
GSA PROCUREMENT DATA SYSTEM (FPDS)	http://www.gsa.gov/staff/oppe/fpds/fpds.htm

PROCUREMENT PREFERENCE PROGRAMS

Federal agencies are required by law to give preference to certain types of businesses in the award of contracts. The procurement preference programs are:

Office of Small and Disadvantaged Business Utilization

Public Law 95-507 requires each Federal agency with procurement authority to have an Office of Small and Disadvantaged Business Utilization (OSDBU). **Ask the OSDBU if you need help. It is their responsibility to help you at the location to which they are assigned.**

Small Business Set-Asides

The Small Business Set-aside Program is authorized by the Small Business Act of 1953. It requires agencies to limit competition on certain contracts to qualified small businesses. Size qualification is determined by the Small Business Administration (SBA). Since the law requires awards to be made at competitive prices, set-asides are applied only when enough small businesses are expected to bid to ensure adequate competition.

Socio/Economically Disadvantaged Businesses

There are two particular business assistance programs for small disadvantaged businesses (SDB's): the 8(a) Business Development Program and the Small Disadvantaged Business Certification Program. Generally, to be eligible for either of these two programs, the firm must be 51% owned and operated by a person(s) who is a descendent of Asian Pacific, Native American, Black, Oriental, or Hispanic parents. Women may also qualify if they can prove they have been economically disadvantaged. The two programs are outlined below:

Section 8(a) Program authorizes SBA to enter into contracts with Federal agencies for goods and services. In turn SBA subcontracts the actual performance of the work to socially and economically disadvantaged small businesses, which have been certified by SBA as eligible to receive such contracts. 8(a) firms automatically qualify for SDB certification.

The Small Disadvantaged Business Certification Program certifies small businesses that meet specific social, economic and ownership and control eligibility criteria similar to qualifications of the 8(a) Program. Under the SDB Program, firms are eligible for price evaluation adjustments of up to 10% when bidding on federal contracts in certain industries. The program is intended to help federal agencies achieve the government-wide goal of 5% SDB participation in prime contracting.

HUBZone Empowerment Contracting Program

The program stimulates economic development and employment growth in distressed areas (historically underutilized urban and rural zones-HUBZones) by providing contracting preferences to small businesses that are currently located within HUBZones, start-up businesses that are located in these areas, and existing firms that choose to relocate their business to these zones.

Subcontractors for Small and Small Disadvantaged Businesses

Federal agencies are required to ensure that their prime contractors establish goals for awarding subcontracts to qualified small disadvantaged firms. Each prime contract with a total value of \$500,000 (one million dollars for construction) must include percentage goals for subcontracts with such firms and a description of how the goals will be achieved and must be able to demonstrate their ongoing efforts at achieving their goals.

Women-Owned Small Business Procurement Program

The Federal Acquisition Streamlining Act of 1994 (FASA) established the government-wide goal for participation by small businesses owned and controlled by women at 5% of the total value of all prime contract and subcontract awards for each fiscal year.

Veterans Program

The Veterans Program provides technical, financial and procurement assistance and inclusion in prime contracting and subcontracting activities for veteran-owned small businesses. Businesses that are 51% owned and whose management and daily business operations are controlled by veterans are eligible to participate in this program.

WHAT IS A SMALL BUSINESS?

Business firms interested in doing business with the U.S. Government frequently ask the questions: **"What is the definition of a small business? and Why is it important to know whether my business is classified large or small under the Small Business Administration's size standard rules (Standard Industrial Classification Codes (SIC))?"**

We will address these questions in accordance with what has been published by the U.S. Small Business Administration (SBA). As indicated below, if you desire the source documents referenced, they may be purchased for your use and referral.

Standard Industrial Classification Code (SIC)

The Standard Industrial Classification code system, or SIC code, is an indexing and classification system of business types. The SIC was developed by the U.S. Department of Commerce and is used for census and statistical information concerning U.S. businesses. A copy of the SIC manual may be purchased from any U.S. Government Printing Office Bookstore (GPO Bookstore). The bookstore in Atlanta, Georgia may be reached at 404-347-1900.

Once the SIC code manual has been used to find the code number for your type of business, the Federal Acquisition Regulations (FAR 48 CFR) and the SBA regulation (13 CFR), should be consulted to find the corresponding SBA size standard. The SBA is responsible for setting the small business size standards for various businesses and industrial groups. Size standards are based on the SIC coding system. Once you know your correction SIC code(s), the SBA size standard may be cross-referenced by looking up the associated size standard of the particular SIC. SBA published the size standards in Part 19 of the FAR, in Part 121 of 13 CFR and in the Federal Register. These books may be purchased from any GPO Bookstore.

How can I tell if a Government Bid Opportunity has been set aside for small business?

The wording **"Total Small Business Set-Aside"** or **"Partial Small Business Set-Aside"** should appear on the very first page of any request for proposals (RFP) or invitation for bid (IFB). If it is set aside, the contracting officer will publish the SIC code and SBA size standard being used for that particular bidding opportunity within the RFP or IFB. Call the contracting officer (if their solicitation was not set aside) or a SBA Procurement Center Representative (PCR) and let them know of your interest in supplying the product or service in the future and ask if they will consider setting future contracts aside.

Why is it important to know if my firm qualifies as a small business when bidding on government contracts?

The SBA is mandated by law to provide certain types of assistance to small businesses. Knowing that you are a small business qualifies you for assistance from SBA. Listed below are some of the SBA assistance programs:

1. Setting acquisitions aside for exclusive competitive participation by small businesses (the small business set-aside program and small business certification program;
2. The certificate of competency (COC) program;
3. The subcontracting assistance program;
4. The 8(a) program under which agencies contract with SBA for goods or service to be furnished under a subcontract by a small disadvantaged business concern;
5. The HUBZone program; and
6. The SBA small business surety bond program.

For more information about SBA programs, please call any of the following SBA numbers:

Washington, DC	800-827-5722
Atlanta Region	404-331-4999
Atlanta District	404-331-0100

SMALL BUSINESS ADMINISTRATION (SBA)

Atlanta Regional Office
233 Peachtree St., NE
Harris Tower-1800
Atlanta, GA 30303
(404)331-4999

Atlanta District Office
233 Peachtree St., NE
Harris Tower-1900
Atlanta, GA 30303
(404)331-0100

Birmingham District Office
2121 8th Avenue No., Suite 200
Birmingham, AL 35203-2398
(205)731-1344

Jacksonville District Office
7825 Baymeadows Way, Suite 100-B
Jacksonville, FL 32256-7504
(904)443-1900

Miami District Office
100 S. Biscayne Blvd, 7th Floor
Miami, FL 33131
(305) 536-5521

Louisville District Office
600 Dr. M.L. King, Jr. Pl., Rm. 188
Louisville, KY 40202
(502)582-5971

Gulfport Branch Office
2909 13th St., Suite 203
Gulfport, MS 39501-1949
(228)863-4449

Jackson District Office
101 W. Capitol St., Suite 400
Jackson, MS 39201
(601)965-4378

Charlotte District Office
200 N. College St., Suite A2015
Charlotte, NC 28202-2137
(704)344-6563

Columbia District Office
1835 Assembly St., Room 358
Columbia, SC 29201
(803)765-5377

Nashville District Office
50 Vantage Way, Suite 201
Nashville, TN 37228-1500
(615)736-5881

SBA MINORITY ENTERPRISE DEVELOPMENT (MED) STAFF
Assistant District Director (ADD)
Business Opportunity Specialist (BOS)

ALABAMA

ADD/BOS - (205)731-0706

FLORIDA

Miami

ADD - (305)536-5521 x138

BOS - (305)536-5521 x116/115/151/105/160

Jacksonville

Acting ADD - (904)443-1905

BOS - (904)443-1932/1968

GEORGIA

Acting ADD - (404)331-0100 x501

BOS - (404)331-0100 x502/503/507/506

KENTUCKY

ADD - (502)582-5971 x240

MISSISSIPPI

ADD - (601)965-4378 x246

BOS - (601)965-4378 x234/237

NORTH CAROLINA

ADD - (704)344-6590

SOUTH CAROLINA

ADD/BOS - (803)765-5912

BUSINESS INFORMATION CENTERS (BIC)

SBA's Business Information Centers provide a one-stop location where current and future small business owners can receive assistance and advice.

Small Business Resource Center
49 NW 5th Street
Miami, FL 33128
(305)374-1899

Small Business Resource Center
200 N. College St., Suite A2000
Charlotte, NC 28202-2137
(704)344-9797

270 Peachtree Street, NW, Suite 140
Atlanta, GA 30303
(404)529-9808

Small Business Resource Center
284 King Street
Charleston, SC 29401
(803)853-3900

NIA Center
2900 W. Broadway
Louisville, KY 40211
(502)574-1143

Small Business Resource Center
3401 West End Ave., Suite 110
Nashville, TN 37203
(615)749-4000

SBA PROCUREMENT CENTER REPRESENTATIVES (PCR)

Small Business Administration has personnel to review and evaluate small business programs of Federal agencies and assist small businesses in obtaining federal contracts and subcontracts. These personnel are called Procurement Center Representatives. The centers for Region Four are listed below:

Ralph Massey
Building 4488, Room A114
Redstone Arsenal, AL 35898-5150
256-876-4513
Fax 256-842-0085

James Rollins
205 West D Avenue, Suite 631
Eglin AFB, FL 32542-6881
850-882-2605/9159
Fax 850-678-6240

Gary W. Heard
U.S. Small Business Administration
Building 4488, Room A115
Redstone Arsenal, AL 35898-5150
256-842-6240
Fax 256-842-0085

T. C. Hollingsworth
P. O. Box 611
Warner Robins, GA 31099-0611
912-926-7446
Fax 912-752-8246

Barbara J. Jenkins
NASA, Marshall Space Flight Center
Mail Drop GP16
Marshall Space Flight Center, AL 35812
256-544-5012
Fax 256-544-9080

Anna Pender
P. O. Box 611
Warner Robins, GA 31099-0611
912-926-5874
Fax 912-752-8246

Walter R. Wallace
Naval Air Warfare Center
Training Systems Division
12350 Research Blvd
Orlando, FL 32826-3224
407-380-8252
Fax 407-380-8232

Kathleen M. Hyatt
P. O. Box 59, Room 173M
Louisville, KY 40201-0059
502-582-6662
Fax 502-582-5547

Sue Gatlin
7825 Baymeadows Way, Suite 100B
Jacksonville, FL 32256-7504
904-443-1904
Fax 904-443-1980

Mary Bayard
NIEHS Contracting Office
P. O. Box 12874
Research Triangle Park, NC 27709
919-541-7895
Fax 919-541-2712

Minority Business Development Centers

The U.S. Department of Commerce's Minority Business Development Agency (MBDA) funds Business Development Centers nationwide to assist with the start-up, expansion and development of minority-owned firms offering quality goods and services. Minority Business Development Centers (MBDC'S), Native American Business Development Centers (NNABDC'S) and Business Resource Centers (BRC'S) provide business and technical assistance for bonding, bidding, estimating, financing, procurement, international trade, franchising and joint ventures to increase opportunities in domestic and international markets for minority entrepreneurs.

Atlanta Region (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee and Virgin Islands)

Regional Office

401 W. Peachtree Street, NW
Suite 1715
Atlanta, GA 30308
404-730-3300
404-730-3313 Fax

District Office

51 SW 1st Avenue
Room 1314, Box 25
Miami, FL 33130
305-536-5054
305-530-7068 Fax

MBDC's

5950 W. Oakland Park Blvd.
Suite 307
Ft. Lauderdale, FL 33313
954-485-5333
954-485-2514 Fax

MBDC's

2111 Bull Street
Columbia, SC 29201
803-779-5905
803-779-5915 Fax

BRC's

3401 West End Ave.
Nashville, TN 37203
615-749-4088
615-749-3685 Fax

1200 N.W. 78th Avenue
Suite 301
Miami, FL 33126
305-591-7355
305-471-9030 Fax

5 N. 3rd Street
Suite 2020
Nashville, TN 38103
901-527-2298
901-526-6658 Fax

NABDC's

70 Woodfin Place
Suite 305
Asheville, NC 28801
704-252-2516
704-497-9009 Fax

2001 Broadway
Suite 301-C
Riviera Beach, FL 33404
561-863-0895
561-863-0897 Fax

205 Fayetteville St.
Mall, Suite 200
Memphis, TN 38103
919-833-6122
919-821-3572 Fax

Acquoni Bldg, Acquoni Road
P. O. Box 1200
Cherokee, NC 28719
704-497-9335
704-497-9009 Fax

609 West Main Street
2nd Floor
Louisville, KY 40202
502-589-6232
502-689-3228 Fax

BRC's

49 NW 5th Street
Miami, FL 33130
305-374-1899
305-374-1882 Fax

Rural Development

Dept. of Economic & Com. Dev.
200 N. State Street
Jackson, MS 39205
601-359-3448
601-354-7623 Fax

125 N. Main Street
Suite 308
Raleigh, NC 27601
901-576-6210
901-576-6555 Fax

270 Peachtree Street
Suite 140
Atlanta, GA 30303
404-529-9808
404-589-8131 Fax

122 Eleanor Roosevelt St.
Hato Rey, PR 00918
787-753-8484
787-753-0855 Fax

200 N. College St., Suite 2000
Charlotte, NC 28255
704-344-9797
704-344-9990 Fax

Govt. of Puerto Rico
Economic Dev. Bank
Bldg. #10, 2nd Floor
San Juan, PR 00902
787-721-3290
787-723-7565 Fax

284 King Street
Charleston, SC 29401
803-853-3900
803-533-2529 Fax

DOING BUSINESS WITH THE DEPARTMENT OF DEFENSE (DoD)

Small businesses play an important role in the development and supply of goods and services needed to preserve our national security. The maintenance of a broad base of competent DOD suppliers is essential to fulfill that need. DOD offers numerous contracting opportunities for competent suppliers.

Most DOD purchasing activities have Small Business Specialists on staff. These specialists can provide information about contracting and subcontracting opportunities. Additionally, the DOD offices listed below provide counseling to small and small disadvantage businesses on obtaining government contracts.

DEFENSE CONTRACT MANAGEMENT COMMANDS (DCMC)

DCMC BIRMINGHAM

Burger Phillips Centre
1910 3rd Avenue South
Suite 201
Birmingham, AL 35203
(205)716-7400

P. O. Box 9650
Melbourne, FL 32902-9650
(407)951-5994

DCMC ATLANTA

86 South Cobb Drive
Marietta, GA 30060-2789
(770)590-6197

DCMC NORTHROP GRUMMAN

P. O. Drawer 3447
St. Augustine, FL 32085-3447
(904)825-3479

DCMC LOCKHEED MARTIN MARIETTA

86 South Cobb Drive
Marietta, GA 30063-0260
(770)494-3271

DCMC ORLANDO

5600 Sand Lake Road, MP49
Orlando, FL 32819-8907
(407)356-9487

DCMC DALLAS

1200 Main Tower
Dallas, TX 75202-4399
(214)716-7403

DCMC NORTHROP GRUMMAN MELBOURNE

2000 West Nasa Blvd.

MILITARY EXCHANGE SERVICES

Businesses wishing to sell to the Department of Defense Military Exchanges (base PX's) should contact the appropriate National Exchange Office listed below:

Army/Air Force Exchange Service
Procurement and Support Directorate
2727 LBJ Freeway, P. O. Box 660320
Dallas, TX 75266-0320
(972)277-1666

Marine Corps Headquarters
Department of the Navy
Attn: LFS
Washington, DC 20380-1775
(703)696-0850

Navy Exchange Service Command
3280 Virginia Beach Blvd.
Virginia Beach, VA 23452-5724
(757)631-3696

HQ U.S. Coast Guard (G-PXM)
Exchange and Morale Division
Room 4406, 2100 2nd Ave., SW
Washington, DC 20593-0001
(202)267-0726

Director
VA Canteen Service
1 Jefferson Barracks Rd., Bldg. 25
St. Louis, MO 63125
(314)845-1200

Defense Commissary Agency
1100 E Avenue
Ft. Lee, VA 23801-1800
(804)734-8134

MILITARY BASES

* Indicates Small Business Technical Advisor

ALABAMA

Anniston Army Depot
Attn: SIOAN-CT
7 Frankford Ave.
Anniston, AL 36201-4199
205-235-7346

Directorate of Contracting
Attn: ATZN-DC
Bldg. 241C, Transportation Rd.
Fort McClellan, AL 36205-5000
256-848-3622

Directorate of Contracting
U.S. Army Aviation Center
Bldg. 116, ATZQ-CP
Fort Rucker, AL 36362-5030
334-255-3407/* 334-255-3033

George C. Marshall Space
Flight Center
Procurement Office, Attn: GP16
Marshall Space Flight Center, AL
35812
256-544-0267

Commander, U.S. Army
Aviation & Missile Command
Attn: AMSAM-SB
Redstone Arsenal, AL 35898-5280
256-876-3567/5441

U.S. Army Engineer District Mobile
CESAM-DB
P. O. Box 2288
Mobile, AL 36628-0001
334-690-3597

Base Contracts Office
42 CONS/LGC
Bldg. 804, 50 LeMay Plaza S.
Maxwell AFB, AL 36112-6334
334-953-5319/* 334-953-3496

Alabama Air National Guard
187th Fighting Wing (LGC)
5187 Selma Avenue
Montgomery, AL 36106-4824
334-394-7294

Alabama National Guard
U.S. Property & Fiscal Office
Contracting Officer, AL-US-P
P. O. Box 3715
Montgomery, AL 36109-0715
334-271-7336/* 334-271-7327

45th SW/BZ
1201 Edward H. White, II Street
Bldg. 423, Room C-110
Patrick AFB, AL 32925-3237
407-494-2207

FLORIDA

Air Force Developmental Test Center
Air Armament Center
205 West D Ave., Suite 449
Bldg. 350
Eglin AFB, FL 32542-6863
850-882-2843

Contracting Division
482nd LSS/LGC
360 Coral Sea Blvd., Room 127
Homestead AFB, FL 33039-1299
305-224-7052

Base Contracting Office
16th Contracting Squadron
350 Tulley St., P. O. Box 9190
Hurlburt Field, FL 32544-9190
850-884-7602

Navy Hospital
Commanding Officer
Contracting (Code 06035)
2080 Childs Street
Jacksonville, FL 32214-5000
904-777-7716

Navy Hospital
Receiving Officer
Materiel Management Dept.
Bldg. H2091
Jacksonville, FL 32214, 7107
904-777-7714

Fleet & Industrial Supply Center
Business Opportunity Center
Box 97, Code XD
Jacksonville, FL 32212-0097
904-542-1143

Mayport Naval Station
Supervisor of Shipbuilding
Conversion & Repair USN
P. O. Box 280158
Jacksonville, FL 32228-0158
904-270-5765/* 904-270-5751

Naval Air Station
Contracting Officer (Code 193)
P. O. Box 9030, Bldg. A626
Key West, FL 33040-9001
305-293-2262/* 305-293-2223

FLORIDA - contd

* Indicates Small Business Technical Advisor

NASA/Kennedy Space Center
OP-CIAO
Kennedy Space Center, FL 32899
407-867-7353

U.S. Special Operations Command
Attn: SOAL-KS
7709 Tampa Point Blvd.
MacDill AFB, FL 33621-5323
813-828-7549

6th Contracting Squadron
P. O. Box 6055
MacDill AFB, FL 33608
813-828-3815

U.S. Coast Guard-ISC-Miami
(FP) Commanding Officer
909 SE 1st Ave., Room 512
Miami, FL 33131-3050
305-536-5549

Naval Air Station Whiting Field
Supply Office
7201 USS WASP
Milton, FL 32570-6141
850-623-7511/7522

Naval Coastal Systems Station
Naval Surface Warfare Center
6703 West Hwy 98
Panama City, FL 32407-7001
850-234-4347

OIC/ROICC NAVFAC Contracting
Coastal Systems Station, Dalgren Div.
6703 West Hwy 98, Suite 126
Panama City, FL 32407-7001
850-235-5010

Naval Air Station
Commanding Officer
Purchasing Dept. (Code 19200)
385 Millington Avenue
Pensacola, FL 32508-5014
850-452-9900/9760

Naval Air Station, NAVFAC
Reg. Ofcr. in Charge of Construction
Contracting Officer (Code 200)
520 Turner Street
Pensacola, FL 32508-5225
850-452-4616

Naval Air Station
Purchasing Agent
385 Millington Avenue
Pensacola, FL 32508
850-452-1137/1527

U.S. Naval Hospital
Head Materiels Mgmt Dept. (Code 17B)
Bldg. 2269, 6000 West Highway 98
Pensacola, FL 32512-0003
850-505-6436

Navy Technical Training Center
Supply Officer (Code 09)
Corry Station, Bldg. 3776
Pensacola, FL 32511-5000
850-452-6571

Navy Public Works Center
Materiel Dept., Naval Air Station
Deputy for Small Business (Code 8851)
Bldg. 3561, 310 John Tower Road
Pensacola, FL 32508-5303
850-452-2870

Naval Air Station
Naval Computer & Telecomm. Station
Contracting Office (Code N112)
130 West Ave., Suite D
Pensacola, FL 32508-5111
850-452-2601

Florida National Guard
U.S. Property & Fiscal Office
Contracting Officer
P. O. Box 1008
189 Marine Street
St. Augustine, FL 32085-1008
904-823-0550

325th Contracting Squadron
501 Illinois Ave., Suite 5
Tyndall AFB, FL 32403-5326
850-283-4939
850-283-8655

GEORGIA

Marine Corps Logistics Base
Contracts Directorate
P. O. Drawer 43019
Albany, GA 31704-3019
912-439-6735/* 912-439-6738

Navy Supply School (PSD)
Officer in Charge
1425 Prince Avenue
Athens, GA 30604-5677
706-354-7336

Georgia Army National Guard
U.S. Property & Fiscal Office
Contracting Officer
P. O. Box 17882
Atlanta, GA 30316-0882
404-624-6202/* 404-624-6340

GEORGIA - contd

* Indicates Small Business Technical Advisor

U.S. Army Infantry Center
Directorate of Contracting
Melloy Hall, Bldg. 6, Room 207
Fort Benning, GA 31905-5000
706-545-5172

U.S. Army Signal Center
Directorate of Contracting
Attn: ATZH-CTC
Bldg. 2102
Fort Gordon, GA 30905-5110
706-791-1800

Directorate of Contracting
Hdq 3rd Infantry Division (Mechanized)
1042 William H. Wilson Avenue
Bldg. 622, Suite 219
Fort Stewart, GA 31314-3322
912-767-8401/* 912-767-2964

Naval Submarine Base
OIC-NSC Charleston Detachment
Building 2012
Kings Bay, GA 31547-2614
912-673-2001, x6251
* 912-673-2001, x6992

Directorate of Contracting
1042 William H. Wilson Ave., Suite 209
Hunter Army Airfield, GA 31314-3322
912-767-8420

Contracting Officer (CONS/LGCS)
4380-B Alabama Road
Moody AFB, GA 31699-1794
912-257-3453

Air Logistics Center (WR-ALC/BC)
180 Page Road, Bldg. 208
Robins AFB, GA 31098-1600
912-926-9523
* 912-926-5871/5873

HQ, AFRC/LGC
155 2nd Street
Robins AFB, GA 31098-1635
912-327-1606

U.S. Army Garrison
Army Atlanta Contracting Center
1386 Troop Row, SW
Ft. McPherson, GA 30330-1069
404-464-2980/* 404-464-3602

KENTUCKY

Army National Guard
U.S. Property & Fiscal Office for KY
Bldg. 120, 120 Minuteman Pkwy
Frankfort, KY 40601-6192
502-607-1426

Bluegrass Army Depot
2091 Kingston Hwy (SIOBG-PO)
Richmond, KY 40475-5115
606-625-6866

Directorate of Contracting
Bldg. 2174, ATTN; AFZB-DOC
Ft. Campbell, KY 42223-1293
502-798-7813

Directorate of Contracting
Bldg. 4022, ATTN; ATZK-DC
Ft. Knox, KY 40121-5000
502-624-8046

MISSISSIPPI

Contracting Office
81 Contracting Squadron
310 M Street, Room 102
Keesler AFB, MS 39534-2147
228-377-3130/* 228-377-3121

Naval Construction Battalion Center
Procurement (Code 520)
5200 CBC 2nd St.
Gulfport, MS 39501-5001
228-871-2312/* 228-871-2281

Officer in Charge of Construction
SOUTH NAVSACENGCOM
100 Annex Road, Suite 101
Biloxi, MS 39531-3001
228-871-2723

Base Contracts Office
14 Contracting Squadron
555 7th St., Room 113, Bldg. 724
Columbus AFB, MS 39710-1006
601-434-7805

Army National Guard
U.S. Property & Fiscal Office
Contracting Officer
144 Military Drive
Jackson, MS 39208-8860
601-313-1502/* 601-313-1600

Naval Air Station
Contracting Officer
1155 Rosenbaum Ave., Suite 13
Meridian, MS 39309-5000
601-679-2163/2195

Naval Air Station
Officer in Charge of Construction
427 Allen Road
Meridian, MS 39309-5427
601-679-2114

MISSISSIPPI - contd

* Indicates Small Business Technical Advisor

Naval Station Pascagoula
Ofcr in Charge, Naval Facilities
Contracts
Building 50
Pascagoula, MS 39595-0401
228-761-2128
(Facility services & construction only)

U.S. Navy
Supervisor, Shipbuilding Conversion &
Repair
P. O. Box 7003
Pascagoula, MS 39568-7003
228-769-4179

Naval Station Pascagoula
Fleet Industrial Supply Center
Bldg. 50
Pascagoula, MS 39595-3500
228-761-2009

NORTH CAROLINA

Marine Corps Base
CG-Contracting Division
P. O. Box 8368
Camp LeJeune, NC 28547-8368
910-451-5520

Naval Facilities Engineering Command
Contracts Officer
1005 Michael Road
Camp LeJeune, NC 28547-2525
910-451-2582

Marine Corps Air Station
Supply Directorate
Contracting Dept, Supply MCAS
PSC Box 8018
Cherry Point, NC 28533-0018
252-466-3446/* 252-466-3335

Navy Officer in Charge of Construction
Marine Corps Air Station
Bldg. 163, PSC Box 8006
Cherry Point, NC 28533-0006
252-466-4190

U.S. Coast Guard
Aircraft Repair & Supply Center
Chief Procurement Branch
Building 63
Elizabeth City, NC 27909
252-335-6432

U.S. Army 18th Airborne
Installation Business Office
Contracting
Drawer 70120
Ft. Bragg, NC 28310-0120
910-396-9133/* 910-396-4362

43rd Contracting Squadron
1443 Reilly Road, Suite C
Pope AFB, NC 28308-2896
910-394-6244

Marine Corps Air Station
Supply Officer
Bldg. AS-130
New River MCAS, NC 28545
910-450-6247/6980

U.S. Army Research Office
ATTN: AMSSB-ACR
P. O. Box 12211
Research Triangle Park, NC 27709-2211
919-549-0641

Port Commander, Sunny Point
Contracts Administration Office
Southpoint, NC 28461-5000
910-341-8205

SOUTH CAROLINA

Naval Hospital
Contracting Officer (01E)
P. O. Box 6128, 1 Pinckney Blvd.
Beaufort, SC 29902-6148
843-228-5613

Marine Corps Air Station
P. O. Box 55010
Supply & Fiscal Officer
Beaufort, SC 29904-5010
843-522-7922/* 843-522-7268

CONS/LGC
102 Long Street
Charleston AFB, SC 29404-4829
843-963-5155

437th CON Contracting Squadron
101 East Hill Blvd.
Charleston AFB, SC 29404-5021
843-963-5155

NAF Army Contracting Office
Bldg. 3392 Magruder Avenue
Fort Jackson, SC 29207-5017
803-751-7230

SUPSHIP
Contracts & Materiels Office
1661 Redbank Road, Suite 104
Goose Creek, SC 29445
843-764-7500

FISC JAX CHASN-DET
WPNSTA CHASN, Bldg. 1
2450 Redbank Road
Goose Creek, SC 29445-8605
843-764-7965

SOUTH CAROLINA - contd

* Indicates Small Business Technical Advisor

NavFacEngCom, Southern Division
Small Business Office
P. O. Box 190010
North Charleston, SC 29419-9010
843-820-5935

Holston Army Ammunition Plant
Contracting Officer
4509 West Stone Drive
Kingsport, TN 37660
423-578-6000

Naval Hospital
Contracting Officer, Materiel Mgmt (017)
3600 Rivers Avenue
North Charleston, SC 29405-7769
843-743-7272

Army Ammunition Plant
General Dynamics Ordnance Systems
2280 Hwy 104W, Suite 2
Milan, TN 38358-3177
901-686-6101

Marine Corps Recruit Depot (MCRD/ERR)
Contracting & Purchasing Branch
P. O. Box 5069
Parris Island, SC 29905-5069
843-525-2139

Naval Hospital
Naval Support Activity-Midsouth
Contracting Officer
5722 Integrity Drive
Millington, TN 38054-5018
901-874-7759

20 CONS/CC
305 Blue Jay Street
Shaw AFB, SC 29152-5004
803-895-6000

Naval Support Activity
5720 Integrity Drive
Millington, TN 38054-5045
901-874-5500

TENNESSEE

U.S. Air Force
Procurement Division
100 Kindell Dr., Suite A332
Arnold AFB, TN 37389-1332
931-454-7841/* 931-454-4406

Tennessee National Guard
U.S. Property & Fiscal Office
Contracting Officer
P. O. Box 40748
Nashville, TN 37204-0748
615-313-2650

DEFENSE LOGISTICS AGENCY (DLA)

Defense Supply Center Columbus
3990 East Broad Street
Columbus, OH 43216-5000
(614)692-3541
1-800-262-3272

Defense Industrial Supply Center
700 Robbins Ave., Bldg 36-2
Philadelphia, PA 19111-5092
(215)737-2321
1-800-831-1110

Defense Energy Support Center
8725 John J. Kingman Road
Suite 4950
Ft. Belvoir, VA 22060-6222
1-800-286-7633

Defense Personnel Support Center
3700 Robbins Ave., Bldg 36
Philadelphia, PA 19111-5906
(215)737-2311
1-800-523-0705

Defense Supply Center Richmond
8000 Jeff Davis Highway
Richmond, VA 23297
(804)279-3617/3287
1-800-227-3603

Military standards and specifications are available from:

Defense Printing
700 Robbins Avenue, Bldg 4, Section D
Philadelphia, PA 19111
(215)697-2179 (to obtain ID number)
(215)697-1187 (to order specifications)

DEPARTMENT OF VETERANS AFFAIRS

The Department of Veterans Affairs (VA) operates a nationwide system of hospitals, clinics, regional offices, data processing centers and National Cemeteries which require a broad spectrum of goods and services. The VA purchases these goods and services on a national, regional and local level. No matter what your business size, the VA is a potential customer. Each facility listed on these pages purchases a majority of their requirements for direct delivery through their local Acquisition and Materiel Management Office.

Although there are certain priority sources identified by Federal regulations each facility purchases a considerable amount of its needs from both local and nationwide sources. Examples of items purchased are: pharmaceuticals; medical supplies; perishable subsistence; equipment, supplies and materials for facility operation; maintenance and operation of medical and scientific equipment; building construction, maintenance and repair; prosthetic and orthopedic aids and medical gases.

The VA National Acquisition Center (NAC) is the largest combined contracting activity with the Department. The NAC is responsible for supporting the health care delivery systems of the VA and other Government agencies by providing and validating a centralized acquisition program for health care products in a cost-effective manner.

The NAC maintains active solicitation mailing lists from prospective suppliers for various items and services procured. If you would like additional information about doing business with the VA, you may write to: Director (904), Department of Veterans Affairs, National Acquisition Center, P. O. Box 76, Bldg. 37, Hines, IL 60141, (708)786-5200. You may also request an extremely helpful booklet entitled, "Doing Business with the Department of Veterans Affairs."

VETERANS AFFAIRS MEDICAL CENTERS (VAMC's)

VAMC Birmingham 700 South 19 th St. Birmingham, AL 35233 205-933-4494	352-374-6032 VAMC Lake City 801 South Marion Street Lake City, FL 32055 904-755-3016, x2095/2096
VAMC Tuscaloosa 3701 Loop Road Tuscaloosa, AL 35404 205-554-2837	VAMC Miami 1201 NW 16 th Street Miami, FL 33125 305-324-4455
VAMC Central Health Care System 215 Perry Hill Road Montgomery, AL 36109-3798 334-260-4103	VAMC Decatur 1670 Clairmont Road, NE Decatur, GA 30033 404-728-7654/7657/7659
VAMC Health Care System Tuskegee, AL 36083-5001 334-727-3636	VAMC Augusta 1 Freedom Way Augusta, GA 30904-6285 706-731-7157
VAMC Tampa 13000 Bruce B. Downs Blvd Tampa, FL 33612 813-972-7502	VAMC Dublin 1826 Veterans Blvd Dublin, GA 31021 912-277-2707
VAMC Bay Pine 1000 Bay Pines Blvd. P.O. Box 5000 Bay Pines, FL 33504 813-398-6661	VAMC Lexington 2250 Leestown Road Lexington, KY 40511 606-384-3954
VAMC Gainesville 1601 SW Archer Road, Trailer T6 Gainesville, FL 32608	

VAMC's - contd

VAMC Louisville
800 Zorn Avenue
Louisville, KY 40206
502-894-6116

VAMC Biloxi
400 Veterans Ave., Bldg. 53
Biloxi, MS 39531-2410
228-385-5729

VAMC Jackson
1500 E. Woodrow Wilson Dr., Room J04
Jackson, MS 39216
601-364-1367

VAMC Asheville
1100 Tunnel Road
Asheville, NC 28805
828-298-7911, x2531

VAMC Durham
508 Fulton Street
Durham, NC 27705
919-286-6914

VAMC Fayetteville
2300 Ramsey Street
Fayetteville, NC 28301
919-488-2120

VAMC Salisbury
1601 Brenner Avenue
Salisbury, NC 28144
704-638-3499

VAMC Winston-Salem
251 North Main Street
Winston-Salem, NC 27155
336-461-3548

VAMC Charleston
109 Bee Street
Charleston, SC 29401-5799
803-577-5011, x7210

VAMC Columbia
6439 Garner Ferry Road
Columbia, SC 29209
803-776-4000

VAMC Memphis
1030 Jefferson Avenue
Memphis, TN 38104
901-523-8990

VAMC Mountain Home
Supply Officer
Johnson City, TN 37684
615-926-1171

VAMC Murfreesboro
Supply Officer
3400 Lebanon Road
Murfreesboro, TN 37129-1236
615-893-1360

VAMC Supply Officer
1310 24th Avenue South
Nashville, TN 37212
615-327-4751

FEDERAL PROCUREMENT OFFICES

FLORIDA

U.S Postal Service, South FL Facility
Administrative Support
7499 NW 31 Street
Miami, FL 33122-9991
305-418-7320

Federal Correctional Institute
15801 SW 137th Avenue
Miami, FL 33177
305-259-2107

HUD, Federal Housing Administration
909 SE 1st Ave., Room 500
Miami, FL 33131
305-662-4500

Drug Enforcement Administration
8400 NW 53rd St.
Miami, FL 33166
305-590-4870

U.S. Dept. of Customs
909 SE 1st Ave., Room 968
Miami, FL 33131
305-597-6000

Federal Correctional Institute
Contracting Officer
501 Capital Circle NE
Tallahassee, FL 32301
850-878-2173, x282 310

U.S. Postal Service
Sun Coast District
2203 N. Lois Ave., Suite 110
Tampa, FL 33607-7180
813-354-6002

Federal Aviation Administration
5600 NW 36TH Street
Techni-Port Bldg.
Miami, FL 33159
305-526-2544

GEORGIA

USDA, Agricultural Research Service
South Atlantic Area
P. O. Box 5677
Athens, GA 30604-5677
706-546-3533

U.S. Postal Service
Facilities Services Office
4000 Dekalb Technology Pkwy
Bldg. 300, Suite 300
Atlanta, GA 30340-2799
770-454-0601

U.S. Army Engineer Division
South Atlantic Corps of Engineers
60 Forsyth Street, Room 9M15
Atlanta, GA 30303
404-562-5245

Centers for Disease Control
Contracts Management Branch
2920 Brandywine Road (Mail Stop E14)
Atlanta, GA 30341
770-488-2650

Federal Highway Administration
Contracting Officer
61 Forsyth St., Suite 17-T26
Atlanta, GA 30303
404-562-3570

Federal Highway Administration
Ofc of Acquisition Mgmt (HAAM-1)
400 7th St., SW, Room 4410
Washington, DC 20590
202-366-4242

Dept. of Health & Human Services
Program Support Center
61 Forsyth St., SW, Suite 5B50
Atlanta, GA 30323
404-562-7676

U.S. Fish & Wildlife Service
Contracting Officer
1875 Century Blvd, Suite 310
Atlanta, GA 30303-8909
404-679-4055

U.S. Forest Service
Contracting Officer
1720 Peachtree Road, NW
Room 876 South
Atlanta, GA 30367-9102
404-347-2667

U.S. Penitentiary
Contracting Officer
601 McDonough Blvd, SE
Atlanta, GA 30315
404-635-5131/5217/5219/5249

Environmental Protection Agency
Purchasing & Grants
61 Forsyth St., 14th Floor
Atlanta, GA 30303
404-562-8357

Federal Aviation Administration
Contracting Officer
1701 Columbia Avenue
College Park, GA 30337-2745
404-305-6589

GEORGIA - contd

National Park Service
Contracting Officer
100 Alabama St., SW, Suite 6R10
Atlanta, GA 30303-3104
404-562-3100

Government Printing Office
Contracting Officer
1888 Emery Street, NW
Buckhead West, Suite 110
Atlanta, GA 30318
404-605-9160

Internal Revenue Service
Contracting Officer (Stop 80N)
2888 Woodcock Blvd., Suite 300
Atlanta, GA 30341
404-338-9204

U.S. Postal Service
Administrative Division
P. O. Box 599370
Duluth, GA 30026-9370
770-717-3588

Federal Law Enforcement Training Ctr
Procurement Division
Building 93
Glynco, GA 31524
912-267-2243

U.S. Corps of Engineers
Deputy for Small Business, ATTN: DB
P. O. Box 889
Savannah, GA 31402-0889
912-652-5340

KENTUCKY

Federal Correctional Institution
Supervisory Contract Specialist
State Route 716, P. O. Box 888
Ashland, KY 41105-0888
606-928-6414, x107/112

Federal Correctional Institution
Mid Atlantic Reg. Contracting Ofcr
3600 Spurr Road, Qtr 14
Lexington, KY 40511
606-253-8883

Federal Medical Center, Bureau of Prison
Supervisory Contract Specialist
3301 Leestown Road
Lexington, KY 40511-8799
606-255-6812, x131

USDA, Ntl Resource Conservation Service
171 Corporate Drive, Suite 110
Lexington, KY 40503-5479
606-224-7395

U.S. Army Engineer District Louisville
Contracting Division
P. O. Box 59
Louisville, KY 40201-0059
502-582-5597

U.S. Dept. of Housing & Urban Dev.
601 W. Broadway, Gene Snyder Bldg.
P. O. Box 1044
Louisville, KY 40201
502-582-5262

NPS, Mammoth Cave National Park
Contracting Officer
P. O. Box 7
Mammoth Cave, KY 42259
502-758-2251

Federal Correctional Institution
Route 9, Fox Hollow Road
Manchester, KY 40962
606-598-1900, x4135

USDA, Forest Service
Procurement Office
1700 Bypass Road
Winchester, KY 40391
606-745-3131

MISSISSIPPI

USDA, Ntl Resources Conservation Service
Suite 1321, Federal Bldg.
100 W. Capitol Street
Jackson, MS 39269-1399
601-965-5170/5173

USDA, Forest Service
Purchasing Officer
100 W. Capitol Street
Jackson, MS 39269
601-965-5474

U.S. Housing & Urban Development
Contracting Officer
100 W. Capitol St., Room 910
Jackson, MS 39269-1096
601-965-4719

U.S. Postal Service
Mississippi District
P. O. Box 99991
Jackson, MS 39205-9991
601-351-7390

U.S. Dept. of Commerce
NOAA, Ntl Marine Fisheries Service
ATTN: Purchasing
P. O. Drawer 1207
Pascagoula, MS 39568-1207
228-762-4591

MISSISSIPPI - contd

National Park Service, Dept. of Interior
2680 Natchez Trace Pkwy
Tupelo, MS 38804
601-842-1572

U.S. Army Engineer District-Vicksburg
SADBUS
4155 E. Clay Street
Vicksburg, MS 39183-3435
601-631-5347

U.S. Army Engineer Division
Lower Mississippi Valley
Directorate of Contracting
P. O. Box 80
Vicksburg, MS 39181-0080
601-634-5754/7135

NORTH CAROLINA

USDA, Forest Service
Southern Research Station
P. O. Box 2750
Asheville, NC 28802
828-257-4291

Federal Prison Camp, Seymour-Johnson
Caller Box 8004
Goldsboro, NC 27533-8004
919-735-9711

USDA, Rural Economic Development
4405 Bland road, Suite 260
Raleigh, NC 27609
919-873-2000

Environmental Protection Agency
Contracts Management Division
OAM, CMD (MD-33)
Research Triangle Park, NC 27711
919-541-3045
* 919-541-2249

Ntl Institute of Environ. Health Science
Acquisition Management Branch
P. O. Box 12874
Research Triangle Park, NC 27709
919-541-4670

Centers for Disease Control
National Center for Health Statistics
P. O. Box 12214
12 Davis Drive
Research Triangle Park, NC 27709
919-541-4456

SOUTH CAROLINA

Department of Energy
Savannah River Field Office
Contracting Officer
P. O. Box A
Aiken, SC 29802
803-725-2846

U.S. Army Engineer District Charleston
334 Meeting St., Room 324
Charleston, SC 29403
843-727-4219

U.S. Postal Service
Administrative Services
P. O. Box 929991
Columbia, SC 29292-9991
803-926-6353

U.S. Postal Service
Purchasing Specialist
P. O. Box 929132
Columbia, SC 29292-9132
803-926-6357

TENNESSEE

Tennessee Valley Authority
Purchasing (Mail Stop WR3J)
1101 Market St.
Chattanooga, TN 37402
423-751-0011

U.S. Postal Service
Procurement & Material Mgmt
Service Center
225 North Humphrys Blvd
Memphis, TN 38166-6260
901-747-7531

U.S. Army Engineer District Memphis
Contracting
Clifford Davis Federal Bldg.
167 N. Main St., Room B-202
Memphis, TN 38103-1894
901-544-3116
* 901-544-4146

Department of Energy
Procurement & Contracts Div. (AD-42)
Federal Building, P. O. Box 2001
Oak Ridge, TN 37831

HHS, Public Health Service
Indian Health Service
Contracting Officer
711 Stewarts Ferry Pike
Nashville, TN 37214
615-736-2410

ELECTRONIC POSTING SYSTEM (EPS)

GSA BIDDING OPPORTUNITIES

The GSA Federal Supply Service (FSS) uses the EPS to post the solicitations for its Federal Supply Schedules Program. Business opportunities are now limited to those posted in the last 30 days. GSA's Multiple Award Schedule solicitations have a continuous open season with no closing date and may be listed as an archived document. You will need to use Search EPS Posts to review solicitations that have been archived.

Release of construction drawings may be controlled to ensure adequate security or an exhibit/attachment that is incorporated in a solicitation may not be available electronically. The Contracting Officer will explain in the synopsis and solicitation how vendors may obtain a copy.

Internet Address for EPS:	http://www.eps.gov
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EPS requires clicking on the selected amendment, market survey, modification, pre-invitation notice, solicitation or synopsis twice to be able to download to your computer or print a hard copy. In the future, EPS will be expanded to include the electronic receipt of bids, proposals and quotes.

The GSA offices with current posting are Federal Supply Service (FSS), Federal Technology Service (FTS), Office of Government-wide Policy and Public Buildings Service (PBS). The Classification Codes are the same ones used in the Commerce Business Daily (CBD).

Click on Acquisition Notification Service to receive e-mail notification of bidding opportunities. Choose 1. Solicitation number, 2. Selected organizations and product service classifications or 3. All procurement notices. Number 2 is the recommended choice. Follow instructions to complete your online registration.

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2. OBTAIN A COPY OF THE FSS SOLICITATION FOR THE PRODUCT OR SERVICE (MOST OF THE SCHEDULES ARE NOW OPEN CONTINUOUSLY), SEE THE GSA HOME PAGE AT www.gsa.gov.
3. COMPLETE ALL INFORMATION AND BE SURE YOUR PRICE IS IN THE COMPETITIVE RANGE. (CHECK "GSA ADVANTAGE" ON THE GSA HOME PAGE OR EXISTING SCHEDULES FOR CURRENT PRICES).
4. SUBMIT YOUR OFFER WITH EXAMPLES OF COMMERCIAL PRICES YOU HAVE CHARGED AND REFERENCES FROM SATISFIED CUSTOMERS.
5. OBTAIN A DUN AND BRADSTREET REFERENCE CHECK.
6. BE SURE YOU AND YOUR BUSINESS ARE FINANCIALLY SOUND.
7. BE READY TO NEGOTIATE YOUR BEST-AND-FINAL-OFFER WITH FSS.

IF A GSA SCHEDULE CONTRACT(S) IS AWARDED TO YOU, BE READY TO MARKET YOUR PRODUCT(S) OR SERVICE(S) TO THE FEDERAL CIVILIAN AGENCIES AND THE DEPARTMENT OF DEFENSE.

IF YOU NEED HELP WITH MARKETING, CONTACT GSA'S OFFICE OF ENTERPRISE DEVELOPMENT (OED). OED HAS NATIONWIDE RESPONSIBILITY FOR GSA'S SMALL BUSINESS PROGRAM.

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Department of Education
Department of Energy
Dept. of Housing and Urban Development
Department of Labor/Job Corps
Economic Development Administration
Federal Aviation Administration
Federal Deposit Insurance Corporation
Food and Drug Administration

General Services Administration
Georgia Department of Labor
Georgia Department of Transportation
Goodwill Industries
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